

CLEARBROOKE TOWNHOUSE CONDOS  
BOARD OF DIRECTORS MEETING

~~February 28, 2017~~

June 7, 2017

Approved  
D @ [Signature]  
8-9-17

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The meeting was duly posted

MEETING CALLED TO ORDER: 6:08 p.m. by Tulio

PRESENT:

- Tony Armer
- Scott Grant
- Tulio Zuloaga
- Patricia Edwards
- Nicole from Ameritech

1822 - Michael Lansing

APPROVAL OF MINUTES:

Silent reading of minutes of previous meeting motion by Tulio, second by Scott.

Minutes were approved. Motion by Tulio, second by Tony.

APPROVAL OF FINANCIALS:

April financials were not ready. Have a balance sheet.

Balance Sheet standings. Over on labor, but overall we're on budget. Pat move to approve, Tulio second.

OLD BUSINESS:

1825 - 1831 roofing contract update. Putting notices on doors tomorrow. Will be starting next week. Will take one to two weeks.

1887 roof repair update. Completed. Invoice paid. She seems to understand where leak is and it that it is her area.

1           Assessment on the rest of the buildings. We need a  
2 separate proposal from Keith for each building, to see  
what else we need to do, and what we can afford.

3           Painting progress report. They prepped the last  
4 building today and should be done in three weeks.

5           Paving quotes. Get quotes per area. Behind 1822  
6 seems to be the worst, but get multiple section quotes to  
see what we need to do.

7           E-mails and contact info request - mail out with  
8 annual or budget meeting notice and have them mail, fax  
or E-MAIL the info back.

9  
10 **NEW BUSINESS:**

11           Candidates for Compliance Committee - inquire if  
12 interested, notify Nicole.

13           Website e-mail list will go out with annual  
14 meeting/election mailing.

15           Next election mail-out will be for July 18th.

16           Homeowner concerns.

17           Mr. Lansing is concerned about comparison of  
18 painting labor costs with a painting contractor. And  
labor costs.

19           Wants to get bids on work that needs to be done.  
And wants to eliminate salary expense.

20           Was wondering if vendors were employed by  
Ameri-tech.

21           Some of the stuff in the bulletin board needs to be  
replaced.

22           Next meeting date June 7th at 6 p.m.

23           July 18th Annual Meeting Election 6:30 p.m.

24           MEETING ADJOURNED: At 7:11. Motion by Tulio, second  
25 Scott