

Clearbrooke Townhouse Condominiums

Board of Directors Meeting

April 11, 2022

I. Call To Order

Meeting Called to Order: 6:34pm by Tony

Certify Quorum of the Board: Quorum Established (Present BOD: Donna Kemp, Steve Fogel, Kiva Alvarez, and Tony Armer)

Ameri-Tech: Robert Kelly

Homeowners (signed in): Various

II. OLD BUSINESS

1839 Termite & Mold Repairs- 6:35pm

- Waiting on more info.

1827 AC Condensation Line- 6:42pm

- Two letters sent, waiting on fining letter.
- Board approved fining letter.

1831 Water Intrusion- 6:44pm

- Has not been able to identify where leak is coming from.
- Resident was told to call Mike when we get some rain and we can trace it.

1871 Broken Window- 6:45pm

- Fining committee is meeting tomorrow.

1801 Oil Stain- 6:46pm

- Power washing and cleaning has not helped.
- Bob is getting a quote to repair and bill owner.

Overgrown Weeds- 6:50pm

- Bob is setting up a walk around with John.

III. **NEW BUISNESS**

1858- AC Condensation Line- 6:55pm

- Letter being sent out to resident.

1805 Nails Falling from carport- 6:58pm

- Mike is going to do a sweep for any more nails.

1809 & 1815 Camera- 7:00pm

- Ordering a ring rechargeable doorbell camera.

1874 Laundry room leak- 7:02pm

- Robert is adding it to his list.

1863 Fence- 7:05pm

- Fence has been fixed.

1847 Sheetrock Repairs- 7:10pm

- Board is only responsible for two walls.
- Currently getting quotes.

1825 Gutters- 7:14pm

- Gutters still needs cleaning, Robert will have it set up.

1847 Parking letter & off leash dog- 7:16pm

Special assessment for cable- 7:17pm

- Prep letter and send out
- Board approved special assessment for monthly payments.

Adjourn Meeting- 7:20pm

The Board of Directors approved these Minutes.