

Clearbrooke Townhouse Condominiums

Board Of Directors Meeting

December 5th, 2022

I. Call To Order

Meeting Called to Order: 6:30pm by Donna

Certify Quorum of the Board: Quorum Established (Present BOD: Donna Kemp, Kiva Alvarez, and Peggy)

Ameri-Tech: Amber Massotto

Homeowners (signed in): Various

II. Old Business

- **1890-1896-** Roof complete
- **Gutter Replacement-** 1818,1839,1876-1878, 1806,1815 are completed
- **1832,1826-** Gutter completed painting is not a priority.
- **1892-** Water intrusion repair completed.
- **Drainage Ditches-** County assessed on 11/28 and will be dredging, 3 ditches are scheduled.
- **Asphalt-** Warranty is expired.
- **Pile of debris next to shed-** Addressed and not done yet.
- **Camera Feed-** Not done

III. New Business

- **Needed & Pending Repairs-** 1814, 1868 Balcony
- **Stump Removal-** 1875, 1877 quote from John
- **Cleanup Behind 1888-** Received Quote
- **Installation Of Tow Sign-** Peggy dealing with eveland towing
- **Violations Discussion-** Written to go out to 1819,1818
- **1883-** Lease renewal date 3/31 expires.
- **1889-** Laundry room leak to be checked when roofers are here.
- **1845-** Needs gutters and down spouts cleaned.

Adjourn Meeting- 8:24pm

