

Clearbrooke Townhouse Condominiums
Special Assessment Meeting
April 7, 2025

- I. **Call To Order**
Meeting called to order: 6:02pm by Peggy
Certify Quorum of the Board: (Robert, Peggy, Kiva, Steve)
Ameri-Tech: Angela
- II. **Special Assessment**
 - a. **Board Vote to approve special assessment in the amount of \$35,000 to cover the cost needed to make building repairs throughout the community. Any excess funds will be moved to deferred maintenance.**
 - b. **The payment schedule is enclosed. First payment is due 5/1/25.**
 - c. **Second payment is due 6/1/25**
- III. **Homeowner Questions**
 - a. **What is it for?**
 - i. **Reason is multiple units that have maintenance that is due including the pool pump.**
 - b. **Are they new or previous repairs?**
 - i. **These are new repairs not previous.**
 - c. **Can the board approve the assessment without approval from residents?**
 - i. **Homeowners do not need to approve just the board.**
 - d. **Is the amount that was mailed out the set amount or is it going to change?**
 - i. **No the amount is set and the board has approved.**
 - e. **What about residence who have attached structures to the stucco?**
 - i. **That was done before and was approved by previous board.**
- IV. **Meeting adjourned 6:15pm**